

Golden Opportunity to Host a Satellite Symposium at the 56th Annual Scientific Assembly (ASA)

Carpe Diem! This is your chance to connect with a group of family physicians at one time!

When you sponsor a Satellite Symposium, you have the opportunity to:

- Submit a topic/speaker of your choice
- Educate a number of family physicians at one time.

We invite you to review the following information, and consider sponsoring a Satellite Symposium at the 56th ASA.

Deadline for Submissions: May 22, 2010

All submissions will be reviewed by the 56th ASA Planning Committee before acceptance for presentation at the 56th ASA.

General Instructions for Satellite Symposia Submissions

(Please read carefully before completing the online form)

Definition:

Satellite Symposia are accredited scientific sessions that complement the ASA program. These sessions must meet the College of Family Physicians of Canada Mainpro-M1 accreditation criteria, and must have valid approval status at the time of the 56th ASA.

Description:

Satellite Symposium descriptions should be clear, concise and not include jargon. Each description should include the learning objectives and the different teaching methods that will be used, at least one of which should be interactive. These descriptions will be included in the printed programs.

Title:

We recommended that you select the title of your session very carefully. The title will be your session's key identifier in the program, and it is essential that registrants are able to easily ascertain the primary focus of the session from reading the title alone. Once submitted for accreditation, the title may not be changed.

Accreditation:

All Satellite Symposia must receive Mainpro-M1 accreditation before being presented at the 56th ASA. Programs that have valid provincial or national accreditation do not have to re-apply.

Applications for National M-1 Accreditation should be submitted to the College of Family Physicians of Canada for review by August 15, 2010. Applications for Provincial M-1 Accreditation should be submitted to the Alberta College of Family Physicians for review by September 1, 2010.

The ACFP requires notification of your successful program accreditation by October 1, 2010. If the Satellite Symposium does not receive Mainpro-M1 accreditation, it cannot be presented at the 56th ASA. For more information on the accreditation process, contact the ACFP office at www.acfp.ca

Sponsor/Presenter Information:

Communication from the ACFP regarding receipt, acceptance and other details about the submission will be sent to the organization or company that completes the online Call form. This communication will be done mostly by e-mail.

Please ensure that you complete as many fields as possible on the initial application. We understand that in some cases presenters may not have been confirmed, but we would like to have some indication of who you plan to invite. The final details will be confirmed prior to publication.

Timing

The length of a Satellite Symposium is 60 minutes. Satellite Symposia opportunities include lunch hours or late afternoons.

Cost:

The fee for a Satellite Symposium is \$10,000.

Expenses and Registration

Please note that presenter travel and accommodation arrangements, and all expenses related to presenting at the 56th ASA will be the responsibility of the sponsors of the Satellite Symposium.

Presenters will receive complimentary 56th ASA registration on the day they present. Presenters will be advised to register for the ASA through the normal registration process and indicate their speaking date.

Submission Form

Online submission form available at www.acfp.ca

Thank you for your submission to present at the 56th ASA. We will contact you with the 56th ASA Planning Committee's decision by the end of June 2010.

For additional information contact:

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